

**JEANNETTE CITY COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**WEDNESDAY
March 11, 2015
6:00 P.M.**

ORDER: Mayor Richard Jacobelli called the meeting to order at 6:07 p.m.

ROLL CALL: Mark Levander, Gabriel Homan, Mark Clark, Ron Smith, Richard Jacobelli

ALSO PRESENT: Scott Avolio, City Solicitor; Edward L. Antonacci, City Engineer;
Rich Sanner, Property Maintenance Officer, Rich Ault, City Foreman;
Joseph Matijevic, Fire Chief; Shannon Binda, Chief of Police;
Jacob Milliron, City Controller; Michael Nestico, City Treasurer;
Diana Reitz, Community Development Coordinator

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Please remain standing for a moment of reflection for the men and women in the armed services.

Presentation by Fire Chief Joe Matijevic to Cristiano's Pizza, Mama G's, and the Salvation Army Canteen Truck for supporting the Jeannette Fire Department and Mutual Aid Firefighters on Sunday, February 22, 2015 at the fire at Qua Spa on Clay Avenue.

AGENDA:

A motion was made by Levander and seconded by Homan to accept the agenda as presented.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

MINUTES:

A motion was made by Levander and seconded by Smith to accept the Minutes of the February 11, 2015 Meeting.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

CITIZENS:

Jason Rigone – Discussed the three phases of the “Jeannette Route 30 Project” along with Mrs. Ted Kopas. Phase I – Demolition; Phase II – Site Prep/Building; Phase III – Marketing.

Chuck Highlands – North Second Street – Comments on Zion Property; no City Manager; Magee Avenue Lot; Street Sweeper; Persichetti Parking Lot.

Leonard Galante – 801 Scott Avenue – Hole under road into driveway; Basketball Hoop Issue; Will send letter to remove hoop.

Randy Highlands – Westmoreland Avenue – Commented on Code Enforcement Officer

Nick Milanovich – commented on Amy Pifer incident (Amy was hit by a car by Pitzers) He is her uncle.

COMMUNICATIONS:

1. Letter from Westmoreland County Food Bank.
2. Letter from Ernie DiMartino regarding hiring a Code Enforcement Officer.
3. Letter from Clyde Bittner regarding the Farmer's Market.
4. Letter from The Father's Heart Ministries requesting use of Parking Lot.
5. Letter from the Redevelopment Authority regarding property on Division Street.
6. Letter from the Keynote Café requesting to close off a half-block on 6/13/15.
7. Letter of resignation from Bruce Jamison.

OFFICER REPORTS:

Note: Mark Clark left the meeting.

A motion was made by Levander and seconded by Clark to accept the Officer Reports:

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Smith, Jacobelli 4

NAY: None 0

The chair declared the motion carried.

BILLS:

A motion was made by Homan and seconded by Levander to pay the bills as presented.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Smith, Jacobelli 4

NAY: None 0

The chair declared the motion carried.

Note: Mark Clark returned to the meeting.

DEPARTMENT REPORTS:

Mr. Levander: - Regarding the Street Department – 15 Call-Out Emergencies -257 Man Hours Spent

Mr. Homan: Reviewed Finances – Thanked Mayor – Landlord and Code Officer

Mr. Clark: Recreation – Part time Recreation Director – Bus Trip on the 18th of March to Wheeling.

Mr. Smith: Chief Matijevic reported 73 Incidents, 32 Inspections; Fire in Grapeville
Foreman Richard Ault – 167.69 Tons Commercial; 181.77 Tons Residential; One large item pickup starts in April.

Mr. Jacobelli: Thanked Police Department regarding the drug bust on South 7th Street; Commend Jim Phillips for Drug Bust.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. A motion was made by Homan and seconded by Levander to advertise for a full time Building Code Official/Zoning and Code Enforcement Officer.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

2. A motion was made by Levander and seconded by Homan to accept the resignation of Bruce Jamison as City Manager and City Clerk for the City of Jeannette, effective immediately.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

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3. A motion was made by Smith and seconded by Clark to permit the Westmoreland County Food Bank the use of the Magee Avenue Parking Lot on Monday, March 30, 2015; Tuesday, August 4, 2015; and Monday, November 9, 2015 beginning at 3:00 p.m. and ending at 5:30 p.m. The Westmoreland County Food Bank must present to the Office of the Mayor, a Liability Insurance Policy naming the City of Jeannette as additional insured no later than ten days before the event.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

4. A motion was made by Clark and seconded by Smith to permit the group Jeannette Bridges to Prosperity to use 15 spaces at the Magee Avenue Parking Lot to conduct a Farmer's Market on Thursdays from 2:30 p.m. to 8:00 p.m. beginning as early as May 28th through October 1, 2015. Jeannette Bridges to Prosperity must present to the Office of the Mayor, a Liability Insurance Policy naming the City of Jeannette as additional insured no later than ten days before the event.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

5. A motion was made by Smith and seconded by Clark to permit the Father's Heart Ministries, Inc. to conduct an Outreach event on the corner of Third and Clay Avenue Parking Lot for the 5th Annual the Office of the Mayor, a Liability Insurance Policy naming the City of Jeannette as additional insured no later than ten days before the event.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

6. A motion was made by Levander and seconded by Clark to permit Keynote Café to close off the half-block of Bullitt Avenue for an Anniversary Block Party to be held on Saturday, June 13, 2015 from 1:00 p.m. to 9:00 p.m. The Keynote Café must present to the Office of the Mayor, a Liability Insurance Policy naming the City of Jeannette as additional insured no later than ten days before the event.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

7. A motion was made by Homan and seconded by Smith to call Lori Elias back to work for the position of Bookkeeper I in the Tax Office.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

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8. A motion was made by Clark and seconded by Homan to approve First Time Homebuyer Application #134, contingent upon receipt of the appraisal.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

9. A motion was made by Clark and seconded by Smith to approve Façade Program Application #10.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

10. A motion was made by Clark and seconded by Levander to reapprove Façade Program Application #11.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

11. A motion was made by Smith and seconded by Homan to award the 2015 Clay Avenue Street Reconstruction Project to **A. Liberoni Inc.** of Plum Pennsylvania in the contract amount of **\$ 209,155.10.**

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

12. A motion was made by Homan and seconded by Clark to hire Lindsey Greenleaf from Horner, Wible and Terek, PC to conduct quarterly reviews of the City of Jeannette's Trial Balance at a rate of \$100 per hour.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

13. A motion was made by Homan and seconded by Smith authorizing the solicitor to notify the PA Department of Treasury that the City of Jeannette is interested in participating in the Pennsylvania Sustainable Energy Finance Program (PENNSEF).

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

14. A motion was made by Smith and seconded by Levander to extend the terms of the Intergovernmental Cooperation Agreement with Hempfield Township for the temporary rental and use of a city street sweeper.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

15. A motion was made by Levander and seconded by Clark to authorize the execution of the Conservation Partnership Agreement with the Westmoreland County Conservation District.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

16. A motion was made by Smith and seconded by Homan authorizing the execution of a lease agreement with Norfolk Southern Railway Company for an easement upon railway property located near 4th St. and Magee Ave. in the City of Jeannette.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

17. A motion was made by Clark and seconded by Levander to advertise for bids for the 2015 Street Reconstruction Project.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

18. A motion was made by Levander and seconded by Clark to conduct the first reading of **Bill No. 15-03** to be Ordinance No. 15-03:

AN ORDINANCE OF THE CITY OF JEANNETTE, WESTMORELAND COUNTY, PENNSYLVANIA, REGULATING THE RESPONSIBILITY OF RENTAL PROPERTY COMPLIANCE WITH THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA AND LOCAL ORDINANCES; PROVIDING FOR A SYSTEM OF INSPECTIONS, THE ISSUANCE AND RENEWAL OF OCCUPANCY LICENSES AND ESTABLISHING PENALTIES FOR THE VIOLATION THEREOF. BE IT HEREBY ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF JEANNETTE, WESTMORELAND COUNTY, PENNSYLVANIA, AND IT IS HEREBY ORDAINED AND ENACTED BY THE AUTHORITY OF SAME.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5
NAY: None 0

The chair declared the motion carried.

19. A motion was made by Homan and seconded by Levander to adopt *Resolution No. 15-01*:

A RESOLUTION OF THE CITY OF JEANNETTE, WESTMORELAND COUNTY, PENNSYLVANIA AUTHORIZING, EMPOWERING, AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF EARNED INCOME TAX FOR THE TAX COLLECTION DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.

ADJOURNMENT:

A motion was made by Clark and seconded by Levander to adjourn the meeting at 7:20 p.m.

A roll call vote was taken resulting as follows:

YEA: Levander, Homan, Clark, Smith, Jacobelli 5

NAY: None 0

The chair declared the motion carried.