

Jeannette Planning Commission | Meeting Minutes

Meeting Date: March 7, 2018

Attendance:

- Alec Italiano, Chairman: Present
- William Pacelli, Co-Chairman: **Absent**
- Joseph Carle: **Absent**
- Donald Deguffroy: Present
- Jonathan Gibbon: Present
- Laura Smith: **Absent**
- Judy Soles: Present

- Michelle Langdon, City Clerk
- Chuck Highlands, Council Representative
- Brian Lawrence, Westmoreland County Planning
- Daniel Carpenter, Westmoreland County Planning
- Seth Koons, Westmoreland County Planning



Call to Order: Meeting called to order at 5:41pm

Previous Meeting's Minutes:

- Donald Deguffroy made a motion to accept the meeting minutes as presented, Judy Soles seconded the motion; the minutes were approved unanimously.

Staff Report:

- Brian Lawrence had no new business to report. He stated that the County's contract with the City of Jeannette to staff the Planning Commission ends on June 8, 2018 and that a new contract would have to be determined by City Council.

Old Business: Comprehensive Plan Implementation

- Alec Italiano informed everyone that the Pennsylvania Downtown Center is going to have a series of 4 meetings with the City of Jeannette, beginning April 12.

- Alec Italiano also stated that he had spoken with Diana Reitz about upcoming grant opportunities. Alec said that he thought it may be best for the Planning Commission to play a supporting role in grant applications for the City. Alec talked about potential areas in the city where grant funds could be utilized for improvements to sidewalks, streets, or other

infrastructure; and that it would be a good idea to develop a list of potential projects so that the city is prepared to submit for grants when they are available.

- A conversation was held amongst the commission members about a number of opportunities for grant related projects throughout Jeannette, including key intersections, thoroughfares and corridors.
- Daniel Carpenter suggested that the Planning Commission begin to identify specific problem areas in Jeannette that could be alleviated with grant funding. He also recommended that the commission consistently review and reflect on the Comprehensive Plan as a lens of which to look through to identify potential projects.

Agenda Item #1: Annual Report

- Seth Koons provided the Planning Commission with the first draft of the 2016/2017 Jeannette Planning Commission annual report. Brian Lawrence stated that the draft served as a template for the Commission to think about the structure of the report. He also reminded the group that the Municipalities Planning Code (MPC) requires that a planning commission provide a yearly report, by March 1st, to the governing body.
- Alec Italiano stated that the Commission would review the document and provide any edits they may have at the next meeting.

Public Comment:

- There was no public comment.

Adjournment:

- Jonathan Gibbon made a motion to adjourn the meeting, Donald Deguffroy seconded the motion. The meeting was adjourned at 6:08pm.