



# City of Jeannette

OFFICE OF THE CITY TREASURER  
110 S. SECOND STREET  
JEANNETTE, PENNSYLVANIA 15644  
(724) 527-4000 X 14

## EXONERATION FORM INSTRUCTIONS

Dear Taxpayer,

1. To qualify for an exoneration of your garbage bill, your house or apartment must be vacant for 3 months or more during the billing period.
2. Upon the conclusion of the billing period, you must submit an Official Exoneration Form to the City Treasurer's Office.
3. The Official Exoneration form must be signed and notarized.
4. The Official Exoneration form must be submitted within sixty (60) days following the end of the billing period. City Ordinance No. 97-4 specifically states that applications for exoneration must be submitted no later than sixty (60) days from the end of the billing period during which the vacancy occurred or you will be responsible to pay your bill.
5. Applications for exoneration will not be accepted if submitted after the deadline set forth herein.
6. Please note: All properties will be billed whether water is on or off, whether vacant or occupied. The property owner must submit a notarized exoneration form to qualify for exemption.

Should you have any questions or concerns, please do not hesitate to contact our office.

Sincerely,

Jacob Milliron, Treasurer