

Jeannette Recreation Commission

April 4, 2017

~Minutes~

The meeting of the Jeannette Recreation Commission was called to order by Ron Smith at 5:50pm.

Roll Call: PRESENT: Donna McCullough, Ron Smith, Bob Tanyer, Robin Mosley, D. David Valerio, Michelle Langdon, Joe Yorio and Karen Welshons.

Minutes: A motion was made by bob Tanyer and seconded by Dr. Valerio to approve the minutes from the March 7, 2017 meeting. Donna McCullough made a motion to approve the minutes from the March 21, 2017 Meeting. Motion was seconded by Bob Tanyer. Motion passed.

Communications: None

Citizens Comments: None

Financial Statement: A financial statement was prepared and reviewed by Donna McCullough. A motion on the balanced budget was made by Joy Yorio. Robin Mosley seconded the motion. Budget passed.

Michelle Langdon discussed discrepancy in 2015 W-2's. Also, an IRS 4th quarter notice was received regarding underpaid taxes in the amount of \$158.34. Recommendation was made to pay the IRS for the discrepancy, research it and then rectify. Joe Yorio made a motion to follow recommendation, seconded by Bob Tanyer. Motion passed.

Bills: A motion was made to pay the Electric bills (\$38.36, \$10.10, and \$46.27) as presented by Bob Tanyer and seconded by Robin Mosley. Motion passed.

Director's Report: A report from the Director was presented and a motion was made by Ron Smith and seconded by Bob Tanyer to accept the report. Motion passed.

New Business: Discussed summer help, mentoring, community service, and various opportunities as a means of getting work done at parks. Discussed removing signs from parks/fields until funds are paid as agreed for their space. Discussed the need to purchase and install cameras with recording capability, cell phone and computer access, and live feed to the Director's Office. Motion was made by Joe Yorio and seconded by Bob Tanyer to purchase cameras from Sam's Club as recommended by City of Jeannette PD. Motion was seconded by Bob Tanyer. Motion passed unanimously.

Old Business: Discussed improvements to the park planned by the NPP and encourage the City to fund the balance. Motion made by Bob Tanyer and seconded by Donna McCullough.

Discussed city and school wide contest to create an individual Logo for the city of Jeannette Parks and Playgrounds. Flyer has been created and will be distributed throughout the City and to all the students in the Jeannette School District. Contest will end on the last day of May. Rec Board Members will vote on the 3rd and 2nd runners up and winner at the June meeting.

A request was made to determine how payments are made for SilverSneakers. Determine exactly how Phil Mickens is paid. Determine if we are using Highmark/Scantron/SilverSneakers.

Adjournment: A motion was made to adjourn by Bob Tanyer and was seconded by Robin Mosley.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Karen Welshons".

Karen Welshons

Jeannette Recreation Commission

Director's Report

I continue to book events at Altman Park, but since our last meeting only a few checks have been received for deposit. I expect that to change quickly as Graduation Day looms closer and closer. Baseball Opening Day was successful at the Parks, and we were ready....barely. Without a Maintenance Engineer, I hired a service, "Little Mike's" to prep the parks and he did the three ball fields/parks for \$400.00 and everything looked fresh and well-groomed just in the nick of time. Since then, I was given approval to hire Jeffrey Winfield, the best candidate at \$9.00/hr. on Friday, April 28th. I made all of the appropriate notifications and when I took him to Michelle Langdon's office to do his paperwork, I was embarrassed to be advised in front of him that he could not be hired because a) At a meeting before I was hired, a decision was made to hire an "Independent Contractor" to which I had no knowledge and b) this meant that he could not have taxes taken from his paycheck and c) I was questioned as to "whom" would be paying him and after indicating that it would be the City, I was advised that I was incorrect. So I said then in that case the Recreation Department will pay him, to which I was advised (in front of him) that Rec does not have enough money to pay him. I asked him to wait in my office.

This is not the appropriate way to handle a hiring situation. I am embarrassed. There is no excuse for this to happen. Michael Nestico advertised for a Maintenance Employee. I have a job description that was agreed on by the Board. A Service or Independent Contractor will mow and trim. This is not going to get the work done that this Department needs. Michelle explained that it is an issue of Unemployment Compensation and additional financial variables that should have been decided and discussed prior to the green light to advertise, and hire. The last notification I received was from Ron Smith to go ahead and hire him at \$10.00/hr. (which is more than I make) and cap it at a predetermined amount and pay him a flat rate weekly/bi-weekly/monthly. I will not move forward until I have these details in writing. I am not going to be embarrassed again. I need this Board to get it together and make a unanimous decision so that I can move forward. I cannot move forward when I keep taking two steps forward and three steps back. I will be presenting the fees for the service that we will be paying now for the Parks to be mowed and trimmed due to this delay. We have two prices, the initial high grass fee and the regular fee that we will pay until our own maintenance employee takes over.

I have been replacing the fillable Easter eggs by purchasing them at 75+% off. I have just reached #1000. I've spent \$130 and have almost all of the plush prizes for next year as well. I will be submitting the receipts for reimbursement at this meeting.

Plans are moving along nicely for all of the events in the Park and dates have been set. Letters are completed and flyers are ready to be distributed. Advertising will be the key to making these events successful. Thank you for your support and I will continue to keep you updated.

Respectfully,