



City of Jeannette

Westmoreland County, Pennsylvania



RESOLUTION NO. 19-08

A RESOLUTION OF THE CITY OF JEANNETTE DECLARING THE INTENT OF THE CITY OF JEANNETTE TO DISPOSE OF CERTAIN MUNICIPAL RECORDS IN CONFORMITY WITH PRIOR CITY RESOLUTIONS AND THE MUNICIPAL RECORDS MANUAL.

WHEREAS, by virtue of the resolution passed this same date, the City of Jeannette declared its intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved by the Local Government Records Committee on December 16, 2008; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

WHEREAS, the City of Jeannette declares its intent to use an audio recording device to create an audio recording of meetings of the municipality and municipal agencies of said municipality strictly and solely for the purpose of assisting the municipal or agency secretary with the creation of the public meeting minutes.

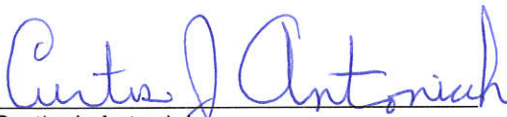
NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Jeannette, Westmoreland County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Location	Jeannette City Hall
Department	City Clerk, Administration Offices
Title(s) or Name(s)	Meeting records
Date(s)	All past, current, and future meeting recordings
Description	Audio and audio-visual meeting recordings of municipal and municipal agency meetings
Classification	AL-24(2) (until the official minutes are approved or as long as of administrative value)

Immediately upon the approval of meeting minutes by the City Council or its agency, of the City of Jeannette. All audio records shall be destroyed and will not become part of the municipality's permanent records.

RESOLVED, ENACTED AND ADOPTED at a meeting held on the 9th day of May, 2019.

THE CITY OF JEANNETTE


Curtis J. Antoniak
Mayor and President of Council

ATTEST:


Michelle Langdon
City Clerk/CFO